COUNTY OF LOS ANGELES



FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE LOS ANGELES, CALIFORNIA 90063-3294

P. MICHAEL FREEMAN FIRE CHIEF FORESTER & FIRE WARDEN

(323) 881-2401

August 27, 2003

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

REQUEST TO AUTHORIZE THE ACQUISITION OF AN INFRARED SUPPORT VEHICLE (ALL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

- Approve the Consolidated Fire Protection District's request and authorize the Purchasing Agent to proceed with the acquisition from Master Body Works Inc., the sole bidder, of an Infrared Support Vehicle and necessary equipment contained therein, not to exceed \$300,000. This purchase request exceeds the \$250,000 fixed asset threshold established by your Board in October 2001 and requires Board approval to move forward with the solicitation and acquisition process.
- 2. Approve the attached "Appropriation Adjustment" in the amount of \$300,000 to transfer funds from the District's Financing Elements Budget Unit to the Prevention Budget Unit for the purchase of the Infrared Support Vehicle.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

MALIBU POMONA
MAYWOOD RANCHO PAI
NORWALK ROLLING HIL
PALMDALE ROLLING HIL
PALOS VERDES ESTATES ROSEMEAD
PARAMOUNT SAN DIMAS
PICO RIVERA SANTA CLAR

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL SOUTH EL MONTE SOUTH GATE TEMPLE CITY WALNUT WEST HOLLYWOOD WESTLAKE VILLAGE WHITTIER Honorable Board of Supervisors August 27, 2003 Page 2

PURPOSE OF RECOMMENDED ACTION:

Your Board's approval to purchase an Infrared Support Vehicle will enhance the ability of the Consolidated Fire Protection District of Los Angeles County to receive downlink video and mapping data used to define wildland fire perimeters and any heat sources that may threaten structures or established control lines.

JUSTIFICATION:

The current 1977, ½ ton step van used for ground based infrared data processing is no longer capable of handling the increased weight of additional video downlink and map processing equipment. Purchase of an improved infrared support platform will dramatically increase reliability and address current workspace limitations, thereby, ensuring emergency response readiness and improve integration with other units assigned to an incident.

Implementation of Strategic Plan Goals

This action meets the County's Strategic Plan Goals of Service Excellence and Public Safety through upgrades to equipment and support systems that provide for public safety and protection of property.

Specific Strategic Plan Goals supported with this purchase include Goal No. 2, Workforce Excellence: Enhance the quality and productivity of the County workforce; and Goal No. 8 Public Safety: Increase public safety and security of all residents.

FISCAL IMPACT/FINANCING:

The estimated cost of the new Infrared Support Vehicle, including taxes, will not exceed \$300,000. The Consolidated Fire Protection District's 2003-04 Adopted Budget includes sufficient funding for this purchase and maintenance costs will be funded within the existing budget. There is no impact on net County cost.

Honorable Board of Supervisors August 27, 2003 Page 3

Approval of the "Appropriation Adjustment" is necessary to transfer funding from the District's Financing Elements Budget Unit to the Prevention Budget Unit for the purchase of the vehicle.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Master Body Works Inc. is in compliance with all Board, Chief Administrative Office (CAO) and County Counsel requirements. The District will not require Master Body Works, Inc. to perform services, which will exceed the approved contract amount, scope of work and contract dates.

CONTRACTING PROCESS:

This is a commodity purchase under the statutory authority of the County Purchasing Agent. The purchase will be requisitioned through and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures, established by Internal Services Department.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The Infrared Support Vehicle will provide fire command staff with information necessary to control wildland fires. This equipment will provide critical and urgent intelligence necessary to protect public health and safety.

Honorable Board of Supervisors August 27, 2003 Page 4

CONCLUSION:

Upon approval by the Board of Supervisors, the Executive Office, Board of Supervisors is requested to return adopted copies of this letter to:

- The Consolidated Fire Protection District Materials Management Division 5801 S. Eastern Avenue, Suite 100 Commerce, CA 90040 Attention: James Ealey, Division Chief
- Internal Services Department
 Purchasing Division
 1100 N. Eastern Avenue, Room 102
 Los Angeles, CA 90063
 Attention: Joe Sandoval, Division Manager

Respectfully submitted,

P. Michael Freeman P. MICHAEL FREEMAN BYOW

PMF:lc

Attachment

c: Executive Officer, Board of Supervisors Chief Administrative Officer County Counsel Auditor-Controller





REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. 390-01

DEPARTMENT OF FIRE

August 13, 1/2003

AUDITOR-CONTROLLER.
THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

3 VOTE Fiscal Year 2003-04

SOURCES: Fire Department Financing Elements Budget Unit Services & Supplies DA1-FR-40109-2000 \$ 300,000

USES: Fire Department Prevention Budget Unit Fixed Assets DA1-FR-40161-6030 \$ 300,000

This Appropriation Adjustment is to transfer \$300,000 from Financing Elements to the Prevention Bureau for the purchase of an Infrared Support Vehicle. The vehicle is necessary to replace the existing vehicle which is outdated and is no longer capable of handling the additional video downlink and mapping equipment.

CATEF, FINANCIAL MANAGEMENT DIVISION

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF ADMINISTRATIVE OFFICER FOR—	ACTION
· ·	RECOMMENDATION
No. 27	AUG 15 2803

APPROVED AS REQUESTED	AS REVISED
and 21 19203	CHIEF ADMINISTRATIVE OFFICER
APPROVED (AS REVISED): BOARD OF SUPERVISORS	19

DEPUTY COUNTY CLERK

REQUESTOR NAME	COUNTY OF LOS ANGELES	ANGELES	REC	REQUESTOR CONTROL NO.		REQUISITION NO.
DATE TELEPHONE NO. 323-890-4330	FIRE DEPARTMENT REQUEST FOR NON-STOCK SUPPLIES AND SERVICES	MENT PPLIES AND SE	ERVICES		A	92668-
Bureau name Prevention	Division	Comme	STATION/UNIT NO. FUND/O	FUND/ORG CODE 19	SHIP TO CODE	ACCT. CODE
DELIVERY ADDRESS (re DIFFERENT THAN SHIP-TO ADDRESS) S823 Rickenbacker Rd. Co	CODE	CONTACT PERSON (For Delivery or Information) David R. Leininger	ery or Information)	ROOM NO.	1ELEP	TELEPHONE NO. 323-890-4330
N N	IOT INTERMIX COMMODITIES.	COMMUNICATIONS	ONS	PD COLIDERATE	MMD USE ONLY	ONLY
☐ MINOR EQUIPMENT ☐ CONSTRUCTION MATERIALS ☐ FIXED ASSETS ☐ CLEANING SUPPLIES	ш	FURNITURE	FURNITURE FOOD INIEODMS	TROCOREMEN	FOOT NOTES/C	COMMENTS
☐ EMERGENCY REQUEST (JUSTIFY IN DETAIL BELOW)		· c·	BOOTS REPAIRS		1.67	
ITEM/MODEL NO. QTY/UNIT	(IND Approval Required) ITEM DESCRIPTION	UNIT COST	COST TOTAL COST	ACTUAL COSTS	OSTS	DATA PROCESSING UNIT
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					8	BUYER PROCESS INITIALS
				1		
	-					
				The Property		
Please see attached bid specifications	specifications					
10.00						
Fixed Assets Allocation						
VENDOR NAME/CATALOG REFERENCE (PAGE #) VENDOR determined by bid process. VENDOR ADDRESS THE PROOF THE PR		SUB TOTAL	\$300,000.00			
HISTIRIOATION.		TAX	Included		yh	
Chassis and Infrared Command Unit are necessary to support the Department	support the Department's Emergency	TOTAL	\$300,000.00			
Operations.				PROCUREMENT PROCESS		ORDER NO. DATE
				☐ PCS REQ. NO.	NO.	
				☐ P.O. NO.		
SIGNATURE APPROVALS BEOLIDED VENTION 1501	WINT P			BUYER NAME		PHONE #
Codinest shall not be process	ised W/O proper signatures.)			VENDOR NO.	AGRE	AGREEMENT NO.
SPECIAL SIGNATURE APPROVAL: (IMD, EDC, Uniform coord, Comm. Sys. Analyst, etc)	TITLE A OF.			EST. DELIVERY DATE	DATE:	
	<	VENDOR NAME				CONTACT PERSON
DATE	ASST. CHIEF CONT.	ADDRESS				TELEPHONE
DATE	DEPUTY CHIEF	MODE OF SHIPPING UVENDOR TRUCK		COUNTY CARRIER U	UPS WILL-C	NAME !
CSHIFT	CHIEF DEPUT	issued Br		AREHOUSE USE		DATE
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